



## **MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD**

**Thursday, 24 September 2020**

**remote locations via video conference,**

### **PRESENT**

Ms Tracey Abdy, Mr Ivan Augustus, Simon Bokor-Ingram, Ms Elidh Brown, Dr June Brown, Mr Sean Coady (NHS), Councillor Theresa Coull, Ms Karen Donaldson, Councillor Tim Eagle, Nicholas Fluck, Mr Steven Lindsay, Mr Chris Littlejohn, Ms Jane Mackie, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Sandy Riddell, Mr Dennis Robertson, Dr Graham Taylor, Mrs Val Thatcher, Dr Lewis Walker

### **APOLOGIES**

### **IN ATTENDANCE**

Also in attendance at the above meeting were Jeanette Netherwood (Corporate Manager), Fiona McPherson (Public Involvement Officer), Heidi Tweedie (Moray Wellbeing Hub), Isla Whyte (Interim Support Manager), Marjorie Kennie (Administrator) and Moira Patrick (Democratic Services Manager) as Clerk to the Meeting.

#### **1. Welcome and Apologies**

Councillor Morrison in her capacity as Depute Chair, welcomed everyone to the meeting and noted that no apologies had been received.

#### **2. Declaration of Member's Interests**

There were no declarations of Members' interests in respect of any item on the agenda.

### **3. Membership of Board and Committees - Update**

A report by the Chief Officer asked the Board to note the following changes to the Membership during September 2020:

- Intimation by Mr Jonathan Passmore of his intention to step down from the Board with effect from 13 September 2020;
- Appointment of Professor Nick Fluck Non-Executive Board Member, NHS Grampian to replace Mr Passmore and as a member of the Audit, Performance and Risk Committee;
- Appointment of Caroline Hiscox as the Chief Executive of NHS Grampian from November 2020 and that she will be invited to attend future meetings of the Board in an Ex-Officio capacity.

In noting the changes listed, the Board joined Councillor Morrison in recording its thanks to Jonathan Passmore for the leadership and direction he has provided to the Moray Integration Joint Board (MIJB) during his time as Chair.

The Board further welcomed Prof Nick Fluck to the MIJB as a voting member and new member of the Audit, Performance and Risk Committee.

In noting that Dr Graham Taylor will be stepping down from his role on the Board with effect from 30 September 2020, Mr Riddell, as Chair of the Clinical and Care Governance Committee stated that Dr Taylor will be greatly missed and thanked him for his counsel. The Board echoed Mr Riddell's sentiments and wished Dr Taylor well.

The Board also joined the Chair in congratulating Pam Dudek on her appointment as Chief Executive of NHS Highland.

Thereafter Councillor Morrison advised that Mr Dennis Robertson had been nominated by NHS Grampian as Chair to replace Jonathan Passmore and there being no one otherwise minded, formally handed over the Chair to Mr Robertson.

### **4. Chair of Meeting**

Mr Dennis Robertson took the Chair.

### **5. Minute of the Meeting of the Moray Integration Joint Board dated 30 July 2020**

The minute of the Meeting dated 30 July 2020 was submitted and approved subject to the word 'practitioner' being replaced by the word 'practitioner' in relation to Dr Walker's title.

### **6. Action Log of the Meeting of the Moray Integration Joint Board dated 30 July 2020**

The action log of the meeting dated 30 July 2020 was discussed and updated accordingly.

### **7. Chief Officer Report**

A report by the Interim Chief Officer informed the Board of the activities that support the delivery against the Board's strategic priorities articulated in the Strategic Delivery Plan and the delivery against the 9 Health and Wellbeing outcomes. The report also outlined key work for the Partnership that includes the implementation of Home First,

alongside preparations for winter and budget control.

During discussion Mr Riddell expressed some concern in relation to the reporting of Adult and Children's Services and that in his opinion required to be looked at through a single lens approach.

In response the Chair suggested that a workshop focusing on the integration of Children's Services could be included as part of the Integration Scheme Review. This was agreed.

Following further consideration the Board agreed:

- (i) to note the contents of the report;
- (ii) that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority, and
- (iii) that a workshop focusing on the integration of Children's Services be included as part of the Integration Scheme Review.

## **8. Revenue Budget Monitoring Quarter 1 for 2020-21**

A report by the Chief Financial Officer updated the Moray Integration Joint Board (MIJB) of the current Revenue Budget reporting position for the MIJB budget as at 30 June 2020.

Following consideration the Board agreed to:

- (i) note the financial position of the Board as at 30 June 2020 is showing an overspend of £149,205;
- (ii) note the progress against recovery and transformation plan, and the enhancements required to address the emerging pressures as a result of COVID-19, and,
- (iii) approve for issue, the Direction arising from the updated budget position shown in Appendix 3 of the report.

## **9. Moray Winter Surge Action Plan 2020-21**

A report by the Interim Chief Officer informed the Board of the Health and Social Care Moray Winter/Surge Action Plan for 2020/21.

Following consideration the Board agreed:

- (i) to note that Health and Social Care Moray (HSCM), including GMED (the NHS out of hours service) have robust and deliverable plans in place to manage the pressures of surge at any time of the year including the festive period;
- (ii) to note that Moray Winter/Surge Action Plan 2020/21 has been submitted to NHS Grampian for inclusion in the Grampian Health and Social Care Winter (Surge) Plan, and
- (iii) that updates be provided to the Board through the Chief Officer's Report.

## **10. Flu Immunisation Delivery Plan Moray Update**

A report by the Head of Service and IJB Hosted Services informed the Board on the current position of the Flu Immunisation Delivery Plan for Moray 2020.

Following consideration the Board agreed to note the locality based and mixed model arrangements to deliver the flu immunisation programme in Moray in 2020.

## **11. Eligibility Criteria for Access to Adult Social Care**

A report by the Chief Social Work Officer asked the Board to agree to end the temporary, suspended arrangement of care packages and revert to substantive eligibility criteria to meet both critical and substantial need.

Following consideration the Board agreed to return to both substantial and critical provision as recommended by the Chief Social Work Officer.

Councillor Eagle left the meeting during discussion of this item.

## **12. Standards Officer and Depute Officer Reappointment**

A report by the Interim Chief Officer asked the Board to consider the re-appointment of its Standards Officer and one Depute, whose current terms of appointment are due to expire in October 2020.

Following consideration the Board agreed to:

(i) formally nominate for approval by the Standards Commission, Alasdair McEachan, Head of Governance, Strategy and Performance, Moray Council, as the Standards Officer of the MIJB, for a further period of 18 months until April 2022;

(ii) formally nominate for approval by the Standards Commission, Aileen Scott, Legal Services Manager, Moray Council, as Depute Standards Officer of the MIJB, for a further period of 18 months until April 2022;

(iii) task the Interim Chief Officer with writing to the Standards Commission with the relevant information; and

(iv) task the Interim Chief Officer with negotiating the longer term arrangements for this role.

## **13. Membership of Moray Integration Joint Board - Proposed Increase**

A report by the Interim Chief Officer asked the Board to consider and approve the proposal to request an increase of one voting member from each party being Moray Council and Grampian Health Board.

Following consideration the Board agreed the proposal for an increase in the Board's membership and instructed the Interim Chief Officer to submit the request to the partner organisations.

## **14. Delegated Authority for Chief Officer**

A report by the Interim Chief Officer asking the Board to revoke the delegated authority granted by the Board to the Chief Officer on 26 March 2020 to take decisions that would normally require Board approval if the Board was unable to meet as a result of restrictions arising from the COVID-19 pandemic.

Following consideration the Board agreed to revoke the delegated authority granted on 26 March 2020 for the foreseeable future to the Chief Officer or Interim Chief Officer, to take decisions in respect of matters that would normally require Board

approval, subject to consultation taking place with the Chair and Vice Chair of the Board, if the Board is unable to meet.

#### **15. Governance Assurance - Clinical and Care Governance and Audit Performance and Risk Committees**

A report by the Interim Chief Officer provided an update to the MIJB of the governance arrangements that were in place during COVID-19 initial response and progress in relation to the review of clinical and care governance arrangements and the assurance frameworks for Clinical and Care Governance and Audit, Performance and Risk Committees.

Following consideration the Board agreed to note:

- (i) the governance arrangements during the initial response to COVID-19;
- (ii) existing governance arrangements and draft proposals for developments to the governance arrangements for Clinical and Care Governance Committee as outlined in Appendix 1 and 2 of the report, and
- (iii) the existing framework for Audit, Performance and Risk Committee outlined in Appendix 3 of the report and the planned development session.

#### **16. Risk Policy (Updated)**

A report by the Interim Chief Officer presented the updated Risk Policy to the Board for approval.

Following consideration the Board agreed to approve the updated Risk Policy provided as Appendix 1 to the report.

#### **17. Moray Integration Joint Board Meeting Dates 2021-22**

A report by the Interim Chief Officer proposed the schedule of meetings of the Moray Integration Joint Board, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee for 2021/22.

Following consideration the Board agreed to endorse the schedule of meetings for the Moray Integration Joint Board, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee for 2021/22.

#### **18. Members Expenses**

A report by the Chief Financial Officer informed the Board of amendments to the policy for re-imburement of expenditure incurred by individuals discharging their duties in relation to Moray Integration Joint Board.

Following consideration the Board agreed to note the changes made to the Members' Expenses Policy included as Appendix 1 to the report.

## **19. Closure of Meeting**

The Chair closed the meeting at 12.00pm.