



REPORT TO: MORAY INTEGRATION JOINT BOARD ON 31 OCTOBER 2019

SUBJECT: MORAY INTEGRATION JOINT BOARD MEETING DATES 2020/21

BY: PAMELA DUDEK, CHIEF OFFICER

1. REASON FOR REPORT

- 1.1 To propose the schedule of meetings of the Moray Integration Joint Board (MIJB), the Audit, Performance and Risk Committee and the Clinical & Care Governance Committee for 2020/21.

2. RECOMMENDATION

- 2.1 It is recommended that the MIJB endorses the schedule of meetings for the MIJB, the Audit, Performance & Risk Committee and the Clinical & Care Governance Committee for 20/21.

3. BACKGROUND

- 3.1 A timetable of meetings for the MIJB for 2019/20 was agreed at its meeting held on 30 August 2018 (para 9 of the Minute refers). The meeting dates were subsequently amended at a meeting on 31 January 2019 (para 6 of the Minute refers).

4. KEY MATTERS RELEVANT TO RECOMMENDATION

- 4.1 To ensure key dates for formal business are accounted for when setting meeting dates to avoid the creation of Special meetings to conduct formal business during development sessions.
- 4.2 A timetable of MIJB meetings for 20/21 including Audit, Performance & Risk Committee and Clinical & Care Governance Committee is attached at **APPENDIX 1**.

5. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Commissioning Plan 2016 – 2019

The scheduling of appropriate meetings facilitates good governance arrangements and supports the delivery of the Strategic Plans.

(b) Policy and Legal

In terms of the Standing Orders section 4.1, approved by the Board at its meeting on 28 June 2018 (para 5 of the Minute refers), the Board is to approve annually a forward schedule of meeting dates for the following year.

(c) Financial implications

There are no financial implications directly arising from this report.

(d) Risk Implications and Mitigation

None directly arising from this report.

(e) Staffing Implications

There are no staffing implications directly arising from this report.

(f) Property

There are no implications in terms of Council or NHS property directly arising from this report.

(g) Equalities/Socio Economic Impact

An equalities impact assessment is not required as there is no change to service delivery arising as a result of this report.

(h) Consultations

Consultations have been undertaken with the following partnership members who are in agreement with the content of this report where it relates to their area of responsibility:

- Chief Financial Officer
- Caroline Howie, Committee Services Officer

6. CONCLUSION

6.1 The MIJB is asked to endorse the timetable of meetings, as attached at APPENDIX 1.

Author of Report: Jeanette Netherwood
Background Papers: With Author
Ref: MIJB Meeting Dates