

Action from ED&I Committee 2 May 2023	
Agenda Item No:	12
Report Title	Environmental and Commercial Services and Economic Development Capital and Revenue Budget Monitoring to 31 December 2022
Responsible Officer:	Rhona Gunn
Information Sought:	Response:
The Depute Chief Executive (Economy, Environment and Finance) would liaise with the Procurement Manager to ensure that suppliers out with Moray are fully aware of the tendering process.	<p>Procurement Team could not recall any such occasion when misinterpretation around qualification resulted in an exclusion from tender. It could be that the misunderstanding was realised by the supplier before they got to submission and therefore we were not aware of it. The issue is being progressed further directly with Cllr Warren for further info.</p> <p><b>Update 05/09/2023</b>  Procurement is committed to equality of opportunity in the procurement process and to ensure that all tender opportunities are fair and transparent. We participate in the Supplier Development Programme (SDP) and attend their Meet the Buyer event annually which gives an opportunity for any supplier attending to meet with Procurement face to face and answer any questions they may have in relation to tendering. We have also developed a Procurement guidance document for suppliers to help make the process as accessible and straightforward as possible which can be viewed on the Moray Council web pages - <a href="http://www.moray.gov.uk/moray_standard/page_87346.html">http://www.moray.gov.uk/moray_standard/page_87346.html</a></p>

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