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## **Economic Development and Infrastructure Services Committee**

Tuesday, 08 February 2022

### **SUPPLEMENTARY AGENDA**

The undernoted reports have been added to the Agenda for the meeting of the **Economic Development and Infrastructure Services Committee** to be held at **Various Locations via Video-Conference**, on **Tuesday, 08 February 2022** at **09:30**.

#### **BUSINESS**

- |     |  |              |
|-----|--|--------------|
| 3a) | <b>Minute of Meeting of the Economic Development and Infrastructure Services Appointments Committee dated 10 December 2021</b> | <b>3 - 4</b> |
| 3b) | <b>Minute of Meeting of the Economic Development and Infrastructure Services Appointments Committee dated 20 January 2022</b>  | <b>5 - 6</b> |



**Minute of Meeting of the Economic Development and Infrastructure Services  
Appointments Committee**

**Friday, 10 December 2021**

**Remote Locations via Video Conference**

**PRESENT**

Councillor Graham Leadbitter (Chair), Councillor David Bremner, Councillor Tim Eagle, Councillor Marc Macrae, Councillor Amy Taylor, Councillor Gordon Cowie and Councillor Sonya Warren.

**APOLOGIES**

Councillor Theresa Coull, Councillor John Cowe, Councillor Ray McLean, Councillor Walter Wilson

**IN ATTENDANCE**

Also in attendance at the above meeting were the Depute Chief Executive (Economy, Environment and Finance), Grant Cruickshank, Human Resources Manager, and Lindsey Robinson, Committee Services as Clerk to the Committee.

Councillor Coull was substituted by Councillor Warren and Councillor Cowe was substituted by Councillor Cowie.

**1. Chair**

As chair of the Economic Development and Infrastructure Services Appointments Committee, Councillor Graham Leadbitter chaired the meeting.

**2. Declaration of Group Decisions and Members Interests \***

In terms of Standing Order 20 and the Councillors' Code of Conduct, there were no declarations from Group Leaders or Spokespersons in regard to any prior decisions taken on how Members will vote on any item on the agenda or any declarations of Member's Interests in respect of any item on the agenda.

**3. Resolution**

The Committee resolved that in terms of Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting during consideration of the items of business appearing at the Paragraph 4 of this minute as specified below, so as to avoid disclosure of exempt information of the class described in paragraph 1 of Part1 of Schedule 7A of the Act.

**4. Shortleat for the Appointment of Head of Environmental and  
Commercial Services**

The Committee noted that there were 5 applicants for the post of Head of Environmental and Commercial Services.

Following discussion, the Committee agreed not to shortleat candidates 1 and 2 as they did not meet the essential criteria.

Following further discussion on the remaining candidates,a motion was moved and duly seconded that candidates 4 and 5 should be invited to the next stage of the interview process in accordance with agreed arrangements.

It was then proposed as an amendment and duly seconded, that candidate 3 should also be invited to the next stage of interviews.

On the division there voted:

For the motion (2)

For the Amendment (5)

Abstentions (0)

Therefore the amendment became the finding of the meeting and it was agreed that candidates 3, 4 and 5 be invited to attend the next stage of the selection process in accordance with the agreed arrangements.

**Minute of Meeting of the Economic Development and Infrastructure Services  
Appointments Committee**

**Thursday, 20 January 2022**

**Remote Locations via Video Conference**

**PRESENT**

Councillor David Bremner, Councillor Theresa Coull, Councillor John Cowe, Councillor Tim Eagle, Councillor Graham Leadbitter, Councillor Marc Macrae, Councillor Ray McLean

**APOLOGIES**

Councillor Amy Taylor, Councillor Walter Wilson

**IN ATTENDANCE**

Depute Chief Executive (Economy, Environment and Finance), Head of HR, ICT and Organisational Development and Mrs Rowan, Committee Services Officer as Clerk to the Committee.

**1 Chair**

Councillor Leadbitter, being Chair of the Economic Development and Infrastructure Services Appointments Committee, chaired the meeting.

**2 Declaration of Group Decisions and Members Interests**

In terms of Standing Order 20 and the Councillors' Code of Conduct, there were no declarations from Group Leaders or Spokespersons in regard to any prior decisions taken on how Members will vote on any item on the agenda or any declarations of Member's interests in respect of any item on the agenda.

**3 Resolution**

The meeting resolved that in terms of Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting during consideration of the items of business appearing at the relevant paragraphs of this minute as specified below, so as to avoid disclosure of exempt information of the class described in the appropriate paragraphs of Part 1 of Schedule 7A of the Act.

**Paragraph No. of Minute**

**Paragraph No. of Schedule 7A**

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**4 Recruitment for Head of Environmental and Commercial Services**

Under reference to paragraph 4 of the Minute of the meeting of the Economic Development and Infrastructure Services Appointments Committee dated 10 December 2021, a report by the Depute Chief Executive (Economy, Environment and Finance) asked the Committee to consider the candidate reports and overarching summary report in terms of the agreed Recruitment and Selection of Senior Staff Policy.

Following consideration, the Committee unanimously agreed to:

1. note the summary candidate reports; and
2. accept the recommendation to make a permanent appointment to the post of Head of Environmental and Commercial Services as detailed in paragraph 5.6 of the report.