



REPORT TO: MORAY INTEGRATION JOINT BOARD ON 28 SEPTEMBER 2023

SUBJECT: MORAY CARE FOR PEOPLE PLAN

BY: CORPORATE MANAGER

1. REASON FOR REPORT

1.1. To present the Board with the Care for People Plan, prepared by Health and Social Care Moray and Moray Council.

2. RECOMMENDATION

2.1 It is recommended that the Moray Integration Joint Board (MIJB) consider and note the Care for People Plan, at APPENDIX 1;

3. BACKGROUND

3.1 The inclusion of Integration Joint Board's (IJBs) as Category 1 Responders in terms of the Civil Contingencies Act 2004 (the 2004 Act); the requirements and the arrangements in place and plans to ensure that the MIJB meets its requirements under the Act.

3.2 The Chief Officer, as Accountable Officer, will carry out all necessary arrangements to discharge the duties on behalf of the MIJB under the 2004 Act.

3.3 This legislation requires MIJB to meet specific statutory requirements. The Civil Contingencies Act 2004 (CCA), is supplemented by the Contingency Planning (Scotland) Regulations 2005 and "Preparing for Scotland" Guidance. Taken together the law and guidance provides a consistent and resilient approach to emergency planning, response and recovery, which has been used to develop good practice.

3.4 The Act placed these duties on Integration Joint Boards as Category 1 Responders. It defines an emergency as:

- An event or situation which threatens serious damage to human welfare;
- An event or situation which threatens serious damage to the environment;
- War, or terrorism, which threatens serious damage to the security of the UK

4. KEY MATTERS RELEVANT TO RECOMMENDATION

- 4.1 The purpose of this document is to provide guidance on the activation, set-up, operation, management and de-activation of Care for People (CfP) teams should they be deemed necessary in response to a significant or disruptive incident affecting the Moray area.
- 4.2 This is a multi-agency framework document and is supported by Health and Social Care Moray (HSCM) operational documents.
- 4.3 The decision to activate the Moray Care for People Plan will be taken either by Moray Council or Health and Social Care Moray.
- 4.4 The key objective of the plan is to protect life and property and minimise harm.

5. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Plan “Partners in Care 2022-2032”

The aims of this document link with the themes of the MIJB strategic plan; Partners in Care, Home First and Building Resilience. Ensuring that our systems are as simple and efficient as possible, working with partners, to keep people safe from harm during an emergency response as required by legislation.

(b) Policy and Legal

The Civil Contingencies Act 2004 outlines a single framework for civil protection in the UK. Part 1 of the Act established a clearly defined set of roles and responsibilities for specified organisations involved in emergency preparedness and response, known as Category 1 responders. Moray Integration Joint Board is a Category 1 responder.

HSCM resilience and preparedness is the responsibility of the Chief Officer. The Corporate Manager is responsible for acting as the point of contact for Moray and for driving forward all matters relating to civil contingencies and resilience within HSCM.

(c) Financial implications

There are no financial implications directly associated with this report.

(d) Risk Implications and Mitigation

HSCM Civil Contingencies Group meets quarterly and risks are escalated to the senior management team as appropriate. There is currently a risk held on the HSCM Risk Register, detailing the lack of a Civil Contingencies Subject Matter Expert to drive this workstream.

This increases the risk of MIJB not complying or delivering fully the responsibilities, posing legislative risks for the Moray IJB.

(e) Staffing Implications

None directly associated with this report.

(f) Property

None directly associated with this report.

(g) Equalities/Socio Economic Impact

An Equality Impact Assessment is not required as there are no changes to policy arising from this report and therefore there will be no differential impact on people with protected characteristics.

(h) Climate Change and Biodiversity Impacts

None directly associated with this report.

(i) Directions

None directly associated with this report.

(j) Consultations

The following partners were also consulted in the writing of this plan: Moray Council, Police Scotland, NHS Grampian, Public Health, British Red Cross, Third Sector Organisations and the Democratic Services Manager, Moray Council.

6. CONCLUSION

6.1 This report provides MIJB with information about the Care for People Plan as MIJB's responsibility as a Category 1 Responder in terms of the Civil Contingencies Act 2004, and details the requirements that this involves.

6.2 The final report is presented to the Board for noting.

Author of Report:

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Background Papers:

The Civil Contingencies Act 2004 (Contingency Planning) (Scotland) Regulations [2005](#)

Preparing Scotland, Care for people affected by [emergencies](#)