

## STATEMENT OF OUTSTANDING BUSINESS AT OCTOBER 2020 – REPORTS

Date of Audit and Scrutiny Meeting	Subject & Committee Decision	Update	Responsible Officer	Date to be Completed	Completed
4 December 2018	<b>Internal Audit Charter (Terms of Reference)</b>  Seek a report providing a draft Internal Scrutiny Charter for consideration	A draft Charter has been considered by this committee meeting but further work is required. It is suggested that the initial draft is circulated by email around committee members and comments sought. An updated draft can then be considered at the next meeting of the committee.	Depute Chief Executive (Education Communities and Organisational Development (ED, Comms and OD))	Feb 21	

## STATEMENT OF OUTSTANDING BUSINESS – ANNUAL REPORTING

Date of Audit and Scrutiny Meeting	Subject & Committee Decision	Update	Responsible Officer	Date to be Completed	Completed
June 2019	<b>Update on Progress: Customer Focus Strategy and Charter</b>	Annual update on progress was due in June 2020. The Strategy and Charter review is overdue and has been de-prioritised due to the Covid-19 response. The review would be within the remit of the P&R Committee with monitoring of performance reported to A&S Committee.	Head of Governance Strategy and Performance	tbc	
March 2019	<b>Corporate Integrity Group Update</b>  Annual update	Annual update on progress: the group was due to meet at the beginning of the Covid-19 crisis but this meeting was cancelled.	Head of Governance Strategy and Performance	tbc	
October 2019	<b>Local Government Benchmarking Framework</b>	Annual update on 2018/19 data	Head of Governance Strategy and Performance	Dec 2020	

