



**MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD
CLINICAL AND CARE GOVERNANCE COMMITTEE**

Thursday, 29 August 2019

Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ

PRESENT

Mr Ivan Augustus, Mr Sean Coady (NHS), Ms Pam Dudek, Councillor Tim Eagle, Ms Jane Mackie, Jeanette Netherwood, Mr Sandy Riddell, Mrs Liz Tait, Dr Graham Taylor, Mrs Val Thatcher

APOLOGIES

Mrs Linda Harper

IN ATTENDANCE

Mrs Caroline Howie, Committee Services Officer as Clerk to the meeting.

1 Chair of Meeting

The meeting was chaired by Mr Sandy Riddell.

2 Declaration of Member's Interests

There were no declarations of Members Interests in respect of any item on the agenda.

3 Minutes of Meeting dated 30 May 2019

The Minute of the meeting of the Moray Integration Joint Board Clinical and Care Governance Committee dated 30 May 2019 was submitted and approved.

4 Action Log of Meeting dated 30 May 2019

The Action Log of the Moray Integration Joint Board Clinical and Care Governance Committee dated 30 May 2019 was discussed and it was noted that all items due had been completed.

5 Clinical Care Group - Update and Exception Report - Quarter 1

Under reference to paragraph 7 of the Minute of the meeting dated 28 February 2019 a report by the Chief Officer informed the Committee of progress and exceptions in Quarter 1 (April to June 2019).

During lengthy discussion complaints came under scrutiny and it was stated that receipt of complaints was an issue as the same complaint could be received into more than one area. The different systems used in NHS and Moray Council do not help the situation but work is being undertaken to alleviate any issues.

Committee were of the opinion there had been a useful discussion on some of the finer points but felt a further report on the Clinical Care Group would provide assurance.

Thereafter the Committee agreed to:

- i. note the complaints and adverse events summary shown in appendix 1 of the report;
- ii. note the update on Audit, Quality Assurance and Quality Improvement Activity in Health and Social Care Moray (HSCM) shown in appendix 2 of the report;
- iii. note the exception reporting from HSCM Clinical Governance Group; and
- iv. seek a further report on the Clinical Care Group.

6 Duty of Candour Annual Report

A report by the Head of Clinical and Care Governance presented the Committee with information in relation to how Health and Social Care Moray implemented the duty of candour legislation from 1 April 2018 to 31 March 2019.

During discussion it was stated that advice and support was provided across Moray to help understand requirements and ensure appropriate recording.

Thereafter the Committee agreed to note the content of the report and the information contained in appendix 1 of the report.