



MINUTE OF MEETING OF THE AUDIT, PERFORMANCE AND RISK COMMITTEE

Thursday, 25 August 2022

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

PRESENT

Simon Bokor-Ingram, Mr Sean Coady, Councillor John Divers, Mr Graham Hilditch, Councillor Scott Lawrence, Mr Derick Murray, Deborah O'Shea, Mr Sandy Riddell

APOLOGIES

Sonya Duncan, Mr Steven Lindsay, Ms Jane Mackie, Mr Neil Strachan

IN ATTENDANCE

Also in attendance were the Chief Internal Auditor and Tracey Sutherland, Committee Services Officer.

1. Welcome and Apologies

Sandy Riddell as Chair of the meeting welcomed everyone and apologies were noted.

2. Declaration of Member's Interests

Mr Riddell declared that he is Chair of the Mental Welfare Commission. There were no other declarations of Members' interests in respect of any items on the agenda.

3. Minutes of meeting of 30 June 2022 - am

The minute of the meeting of 30 June 2022 was submitted and approved.

4. Minute of Meeting of 30 June 2022 - pm

The minute of the meeting of 30 June 2022 was submitted and approved.

5. Action Log of Meeting of 30 June 2022

The Action Log of the meeting of 30 June 2022 was considered and updated accordingly.

6. Quarter 1 Performance Report

A report by the Corporate Manager updated the Committee on performance as at Quarter 1 (April to June 2022)

Following consideration the Committee agreed to note:

- i) the performance of local indicators for Quarter 1 (April to June 2022) as presented in the Performance Report as at Appendix 1; and
- ii) the analysis of the local indicators that have been highlighted and actions being undertaken to address performance that is outside of acceptable target ranges as detailed in Appendix 1.

7. Internal Audit Section - Update Report

A report by the Chief Internal Auditor provided the Committee with an update on progress against the 2022/23 Audit Plan.

Following consideration the Committee agreed to note the audit update.

8. Strategic Risk Register Report

A report by the Chief Officer provided the Committee with an overview of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated August 2022.

Following consideration the Committee agreed to:

- i) note the updated Strategic Risk Register included in Appendix 1; and
- ii) note the Strategic Risk Register will be further refined to align with the transformation and redesign plans as they evolve.

9. Internal Audit Section - Completed Projects Report

A report by the Chief Internal Auditor provided the Committee with an update on audit work completed since the last meeting of the Committee.

Following consideration the Committee agreed to note the audit update.