



MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD

Thursday, 31 October 2019

Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ

PRESENT

Ms Tracey Abdy, Mr Ivan Augustus, Ms Elidh Brown, Mr Roddy Burns, Mr Sean Coady (NHS), Mr Tony Donaghey, Mrs Pam Dudek, Councillor Tim Eagle, Mrs Linda Harper, Councillor Louise Laing, Mr Steven Lindsay, Ms Jane Mackie, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Jonathan Passmore, Mr Sandy Riddell, Mr Dennis Robertson, Dr Graham Taylor, Mrs Val Thatcher, Dr Lewis Walker

APOLOGIES

Professor Amanda Croft

IN ATTENDANCE

Also in attendance at the above meeting was Tracey Sutherland, Committee Services Officer.

1. Chair

The meeting was chaired by Mr Jonathan Passmore.

2. Welcome and Apologies

Mr Passmore welcomed everyone to the meeting and his first as Chair of the IJB. He further thanked Councillor Shona Morrison for her time as Chair.

3. Declaration of Member's Interests

There were no declarations of Member's interests in respect of any item on the agenda.

4. Minute of the Integration Joint Board meeting dated 29 August 2019

The minute of the meeting dated 29 August 2019 was submitted for approval.

Dennis Robertson asked that his title be changed from Councillor to Mr as he was not a member of the MIJB in his capacity as a Councillor.

Subject to the change noted above, the Board agreed to approve the minute as submitted.

5. Action Log of the Integration Joint Board meeting dated 29 August 2019

The Action Log of the meeting dated 29 August 2019 was discussed and the Board noted:

Under reference to item 4 - Mr Burns and Professor Croft have now been invited to attend the MIJB.

Under reference to item 5 - the evaluation report of the Overnight Responder Service Pilot would now be presented later in 2020.

Under reference to Item 6 - the Draft Strategic Plan will be discussed later in the agenda.

6. Minute of the Integration Joint Board Clinical and Care Governance Committee meeting dated 30 May 2019

The minute of the meeting of Clinical and Care Governance Committee dated 30 May 2019 was submitted and noted.

7. Minute of the Integration Joint Board Audit, Performance and Risk Committee dated 25 July 2019

The minute of the Audit, Performance and Risk Committee was submitted for noting by the Board.

Mr Robertson asked that the word 'minute' be changed to reflect that it was a note of the meeting as the meeting was not quorate. As the minute was at the Board for noting and was previously approved at the meeting of the Integration Joint Board Audit, Performance and risk Committee on 19 September 2019 (para 8 of the minute refers) no changes will be possible.

8. Minute of the Integration Joint Board Audit, Performance and Risk Committee meeting dated 1 August 2019

The minute of the Audit, Performance and Risk Committee dated 1 August 2019 was submitted for noting by the Board.

Mr Stephen Lindsey asked that his apologies be added as they were submitted prior to the meeting.

As the minute was at the Board for noting and was previously approved at the meeting of the Integration Joint Board Audit, Performance and risk Committee on 19 September 2019 (para 9 of the minute refers) no changes will be possible.

9. Chief Officers Report 31 October 2019

A report by the Chief Officer asked the Committee to note the update.

Mrs Dudek updated the meeting to inform them that the proposal to move children and families social work to the MIJB had been agreed. She further added that a report to the next meeting of MIJB would seek agreement in principle for the move. The move will require a lot of work and due diligence and it is not anticipated to be completed until Autumn 2020. All the constitutional documents will need to be reviewed to take into account the change.

Dr Taylor sought clarification on whether this included Community based Children's services like paediatrics. Mrs Dudek confirmed that the change involved children's social work only.

The Chair confirmed that the Scheme of Integration between NHS Grampian and Moray Council was due to be reviewed so the existing agreement will be assessed for appropriateness for going forward and including the Children and Families element which will need to be credible and workable to allow the changes to be deliverable. The Chair asked that if any members of the Board had any thoughts on the due diligence, that they be passed to Mrs Dudek and not to wait for the report to the Board.

Mrs Dudek also gave an update on the Grampian wide strategy developments and prevention.

Following consideration the Board agreed to note the updates provided.

10. Moray Integration Joint Board Meeting Dates 2020-21

A report by the Chief Officer proposed the schedule of meetings of the MIJB, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee for 2020/21.

Mrs Dudek confirmed that the dates had been developed to try and ensure optimum attendance at the meetings.

Following consideration the board agreed to endorse the schedule of meetings for MIJB, Audit Performance and Risk Committee and the Clinical and Care Governance Committee for 2020/21.

11. Progress on the Implementation of the Carers (Scotland) Act 2016

A report by the Chief Social Work Officer/Head of Service Strategy and Commissioning informed the Board of the progress to date to implement the Carers (Scotland) Act 2016 into everyday practice in line with the duties encompassed within the Act and key areas for development.

Mr Augustus raised concerns regarding how the act could be implemented as he was aware that there is a difficulty in employing carers. In response Mrs Mackie confirmed that she shared his concerns but felt it was important to put the resources in to implement the plan.

Mr Robertson sought clarification on whether there is a process to provide staff with additional training to assist moving clients from hospital to home as there was acknowledgement that this is an area of concern.

In response Mrs Mackie confirmed that there is a need to involve carers in a different way and that the debate around discharge needs to be handled sensitively where there is a difference of opinion between staff and family.

The Chair confirmed that there is more work required from the Board, around how it aligns with the strategic plan, the understanding of what the resources and requirements are and if there is sufficient resources available to undertake all the work identified.

Following further consideration the Board agreed to:

- i) note the progress to date in relation to the Carers (Scotland) Act 2016
- ii) approves the developments highlighted to ensure that key duties and requirements within the Act are embedded in Moray; and
- iii) notes the use of the Scottish Government allocated funding for the implementation of the Carers Act.

12. Adult Protection Committee

A report by the Chief Social Work Officer/Head of Service informed the Board of the appointment of a new convener for Moray Adult Protection Committee; the outcome of the self evaluation exercise undertaken and note the improvement plan.

Mrs Mackie informed the Board that the new Chair is Ms Samara Shah who has also taken over the role of Chair of the Moray Child Protection Committee.

Mrs Dudek reminded the Board that Adult Protection is the responsibility of the Board to ensure that the Adult Protection Committee and Chair are appointed.

Mr Riddell confirmed that he was re-assured by the report. He highlighted that it was apparent that 1 or 2 agencies had really engaged with process and sought confirmation that other agencies were now engaging.

In response Mrs Mackie confirmed that there had been a large response from social work staff and confirmed that there was good attendance at Adult Protection Committees.

The Chair sought clarification on whether a member of the IJB sit on the Committee and suggested the Chair of Clinical and Care Governance.

Mrs Dudek confirmed that the membership is now the responsibility of the Board. Mr Riddell, Chair of CCG said that he would need to consider the frequency of meetings

prior to agreeing to sit on the Board to ensure the meetings didn't clash with other responsibilities. Mrs Mackie agreed to send the dates to Mr Riddell.

Mrs Dudek further added that there is a pan Grampian Chief Executives Group and in Moray there is a Chief Officer multi agency group which currently meet monthly but will shortly be moving to meeting every 2 months.

The Chair, with reference to the Action Plan sought confirmation that Adult Protection is a priority for all work areas and commented that it would be helpful to include identified risks and implications if this area is not resourced properly.

In response Mrs Mackie confirmed that it is a priority and that the IJB need to be clear about the resource priority. She further confirmed that the final workshop will fully identify the resource and any gaps will be identified.

Following consideration the Moray Integration Joint Board noted the content of the report.

13. Moray Strategic Plan - Partners in Care 2019-2029

A report by the Chief Officer provided the Board with the final Moray Strategic Plan - Partners in Care 2019-2029 and associated appendices post final consultation and seek approval to adopt and publish the plan.

The Chair thanked Mrs Dudek and her team for bringing the Plan to the Board and all the work that had gone into the documents so far.

Mr Metcalfe said that it was an impressive piece of work but expressed concern about some of the language used in the document and that members of the public may not understand some of the language used. He felt that it would be useful to have a glossary of terms as the document will be in the public domain.

In response Mrs Dudek confirmed that a glossary of terms could be added to the plan. She also confirmed that an easy read version will also be available and this will be circulated to members of the Board.

The Chair confirmed that Cllr Morrison, Mrs Dudek and himself have discussed the content of the forward and the draft will be presented to the Board for approval, prior to inclusion into the plan.

Mr Robertson expressed concern about using words like ensure as this may be raising expectations. The Chair confirmed that the plan is a 10 year working document and will be reviewed frequently to ensure the Board is working towards delivery.

Following further consideration the Moray Integration Joint Board agreed to:

- i) agree to adopt the Strategic Plan (Appendix 1), Transformation Plan (Appendix 3) and the Medium Term Financial Framework (Appendix 4);
- ii) note the feedback from the final consultation (Appendix 2);
- iii) note the framework for Strategic Change and Service Improvement developed to

give a consistent approach across the partnership to these activities (Appendix 5);
and

- iv) agree to supporting documents to the Strategic Plan in the form of the Performance Framework, Organisational Development and Workforce Plan and the Communication, Engagement and Participation Plan being presented to the MIJB in November 2019.