



---

**REPORT TO: Grampian Valuation Joint Board on 16 November 2018**

**SUBJECT: Public Performance Report**

**BY: The Assessor & ERO**

**1. Reason for Report**

- 1.1 To seek approval for the publication of the seventeenth public performance report.

**2. Recommendation**

- 2.1 **The Board note the content and agree to the publication of the Public Performance Report provided as appendix 1 to this report.**

**3. Background**

- 3.1 The Board's Code of Corporate Governance requires publication of an annual report incorporating financial and performance information.

**4. Current Position**

- 4.1 The public performance report provides financial, staffing and sickness absence data along with statistical data relative to the organisation's three service strands; council tax, valuation roll and electoral register. The report does not drill down to the level of detail provided in the quarterly and annual performance reports to the Board. It does however seek to provide an overview of the organisation's performance.
- 4.2 The report focusses on the priorities identified in the management commentary to the audited accounts and provides statistical information that shows how the organisation has performed over recent years.
- 4.3 The net budget out-turn of £4.095M against a budget of £4.039M reflects the fact that funding gap between projected and actual support from government for the ongoing overhead of IER, where the income award was £31K below the budgeted figure. The out-turn also reflects the recruitment policy that proved more successful than anticipated in filling posts as they became vacant.

- 4.4 The establishment has been reduced marginally with the funding for two FTE Electoral Registration Assistant posts reallocated to the appointment of temporary canvassers in order to improve the capability of the organisation to meet demand for household visits that peak during the canvass period. As at 31 March 2018 there were 71 full time equivalent posts filled against an establishment of 75.
- 4.5 The overall percentage of days lost to ill-health absence shows a modest increase from 1.3% to 1.7%. This modest increase does not give rise to concern as the background to the absence data relates to specific absences due to known incidences of ill health.

## **5. Conclusion**

- 5.1 The significant response to the 2017 revaluation, the snap general election for 8 June and the difficult task of ensuring shooting rights for which there was no definitive data source were properly valued were three unique challenges for the organisation to rise to meet during 2017/18. In meeting these, and the other priorities identified in the public performance report, the members of this organisation have demonstrated an extremely high degree of versatility and professionalism.

Author of Report: Ian H Milton