



**REPORT TO: MORAY INTEGRATION JOINT BOARD ON 24 SEPTEMBER 2020**

**SUBJECT: MORAY WINTER/SURGE ACTION PLAN 2020/21**

**BY: INTERIM CHIEF OFFICER**

## **1. REASON FOR REPORT**

- 1.1. To inform the Board of the Health and Social Care Moray Winter/Surge Action Plan for 2020/21.

## **2. RECOMMENDATION**

- 2.1. It is recommended that the Moray Integration Joint Board (MIJB) considers and notes:

- i) that Health and Social Care Moray (HSCM), including GMED (the NHS out of hours service) have robust and deliverable plans in place to manage the pressures of surge at any time of the year including the festive period; and
- ii) that the Moray Winter/Surge Action Plan 2020/21 has been submitted to NHS Grampian for inclusion in the Grampian Health and Social Care Winter (Surge) Plan.

## **3. BACKGROUND**

- 3.1. Winter / surge planning is a critical part of operational business to ensure business continuity during a potentially pressured time of the year. It is anticipated that the winter period 2020/21 will bring significant pressure to the health and care system across Grampian.
- 3.2. In mid-August 2020 Fiona Francey, Chief Officer, Acute Sector, wrote to sector leads seeking local winter/surge plans were reviewed and submitted by Monday 31 August. A template was provided, based on formats used in previous years, with amendments to reflect COVID-19 environment.
- 3.3. Meetings with sector leads are to be arranged to review respective plans, key themes, gaps, opportunities to optimise cross-system capacity. A cross-system table top exercise / test of plans will also be scheduled.

- 3.4. Services are requested to review their business continuity plans annually and review prioritisation of critical functions.
- 3.5. Regular cross system meetings are held to learn from previous experience and ensure progress against the Grampian wide action plan.

#### **4. KEY MATTERS RELEVANT TO RECOMMENDATION**

- 4.1. A festive debrief was held in January 2020 to identify lessons learned from previous year's winter/surge plan. The attached winter/surge action plan (**APPENDIX 1**) has been informed from lessons learned and the remobilisation plan.
- 4.2. GMED updated the Surge Plan for Out of Hours Urgent Care in June 2020 and continue to review / amend as necessary throughout the year to ensure robust, effective and agreed plans for the delivery of primary care out-of-hours services during surge.
- 4.3. A detailed operational plan will be created for staff providing key pieces of information, contacts and documentation based on the attached action plan. This will be done in conjunction with Dr Gray's Hospital.
- 4.4. The importance of sustaining the principles of the Daily Dynamic Discharge approach across all inpatient areas is key to effective discharge planning and management.
- 4.5. System flow is one of the key challenges to be addressed through the Moray Transformation Board, which has oversight of the Dr Gray's Hospital redesign and the Home First programme in Moray, as HSCM continue to take forward learning from COVID-19 and opportunities for redesign.
- 4.6. A Moray COVID-19 Outbreak Control Plan has also been developed which builds on existing health protection plans and puts in place measures to contain any outbreak and protect the public's health. The plan sets out how Moray Council, NHS Grampian, businesses, voluntary agencies and local communities are working together to prevent, manage, reduce and suppress outbreaks of COVID-19 in Moray. The plan is attached at **APPENDIX 2**.

#### **5. SUMMARY OF IMPLICATIONS**

**(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Plan "Moray Partners in Care 2019 – 2029"**

In line with the strategic themes set out in MIJB Strategic Plan.

**(b) Policy and Legal**

None arising directly from this report.

**(c) Financial implications**

There are no immediate financial implications arising from this report.

The Chief Financial Officers of the three Grampian IJB's are currently in discussion with the NHS Grampian Director of Finance in relation to the financial support likely to be required through the forthcoming winter period. Further discussions between health boards and Scottish Government finance colleagues are considering this pressure alongside remobilisation plans.

**(d) Risk Implications and Mitigation**

Any risks relating to the surge plans will be considered and recorded on the Strategic Risk Register and escalated where appropriate.

**(e) Staffing Implications**

None arising directly from this report, however staffing is of significant relevance throughout this period as winter ailments will also affect staff. Staff levels will be under constant review and actions taken as appropriate to mitigate risk. Each year staff are offered the flu vaccination to help reduce the risk of catching the infection at work.

**(f) Property**

None directly arising from this report. However, HSCM is mindful of the impact of property issues over the winter period i.e. access due to weather. Contingency plans are in place to mitigate risk.

**(g) Equalities/Socio Economic Impact**

An Equalities Impact Assessment is not required as there are no changes to policy as a direct result of this report.

**(h) Consultations**

Consultation on this report has taken place with the following staff who are in agreement with the content in relation to their area of responsibility:

- Corporate Manager, HSCM
- Chief Financial Officer, MIJB
- Moira Patrick, Democratic Services Manager, Moray Council

## **6. CONCLUSION**

### **6.1. HSCM have worked closely with all key stakeholders under the guidance of NHS Grampian to establish local plans in line with national guidance and good practice.**

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Background Papers: with author  
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