



## **MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD**

**Thursday, 30 January 2020**

**Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ**

### **PRESENT**

Ms Tracey Abdy, Ms Elidh Brown, Mr Sean Coady (NHS), Councillor Theresa Coull, Professor Amanda Croft, Mrs Pam Dudek, Councillor Tim Eagle, Mrs Linda Harper, Mr Steven Lindsay, Mr Chris Littlejohn, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Jonathan Passmore, Mr Sandy Riddell, Mr Dennis Robertson, Dr Graham Taylor, Mrs Val Thatcher, Dr Lewis Walker

### **APOLOGIES**

Mr Ivan Augustus, Ms Jane Mackie

### **IN ATTENDANCE**

Ms Jeanette Netherwood, Corporate Manager; Ms Heidi Tweedie, Moray Wellbeing Hub CIC; Mr Charles McKerron, Interim Integrated Services Manager; Mr Iain Macdonald, Locality Manager; Ms Lesley Attridge, Locality Manager; Mrs Isla Whyte, Interim Support Manager and Mrs Caroline Howie, Moray Council as clerk to the Board.

### **ALSO PRESENT**

Professor Amanda Croft (ex-officio)

#### **1 Chair of Meeting**

The meeting was Chaired by Mr Jonathan Passmore.

#### **2 Welcome**

The Chair welcomed Professor Amanda Croft to her first meeting in her role of Chief Executive, NHS Grampian, and Councillor Theresa Coull in her new role of voting member of the Board.



The Chair also took the opportunity to thank Mrs Linda Harper, Lead Nurse, for her time on the Board as this would be her last meeting prior to retiring. He advised Mrs Harper would be replaced on the Board by Ms June Brown.

### **3 Declaration of Member's Interests**

The Chair declared an interest in respect of a number of items on the agenda as he is a foster carer.

Having declared an interest the Chair advised he was of the opinion there was no requirement for him to leave the meeting during discussion of the items.

There were no other declarations of Members' Interest in respect of any item on the agenda.

### **4 Minute of meeting dated 28 November 2019**

The Minute of the meeting dated 28 November 2019 was submitted and approved.

### **5 Action Log of Meeting dated 28 November 2019**

The Action Log of the meeting dated 28 November 2019 was discussed and it was noted that all actions due, other than the following, had been completed:

Item 1 - Chief Officer's Report; report in relation to the self-assessment of the position in relation to Drug Related Deaths has been delayed until March 2020.

Item 1 - Improvement Action Plan; still requires work with Partners before being presented.

Item 2 - Quarter 4 (January - March 2019) Performance Report; review of local indicators is ongoing and will be reported to the Audit, Performance and Risk Committee in March 2020.

Item 8 - Proposed Delegation of Services; shadow term to be introduced prior to completion of delegation in 2020/2021.

### **6 Minute of meeting of Clinical and Care Governance Committee dated 29 August 2019**

The Minute of the meeting of the Moray Integration Joint Board Clinical and Care Governance Committee dated 29 August 2019 was submitted and noted.

### **7 Chief Officers Report to the Moray Integration Joint Board**

A report by the Chief Officer (CO) provided the Board with an update on key priorities, covering the Overnight Responder Service - Night Owl, the Integration Scheme Review, a Clinical and Care Governance Event that was held on 8 January 2020, Winter Pressures, a 2020/21 Budget Update, Management Structure Update and

Speyside Big Health Care Conversation.

Lengthy discussion took place on the Overnight Responder Service - Night Owl. It was advised two families had indicated they were unhappy with the proposed change to the Service.

The Chair stated the decision had already been taken to undertake a 6 week pilot. As this will be run in tandem with the current service there would be no risk to participants, the pilot would be used to collect and collate evidence and thereafter it would be for the Board to decide if the service is to be rolled out.

During further discussion it was agreed to defer commencing the pilot and for further engagement to be undertaken with those affected by the decision. The Board also requested broader engagement to evaluate the wider impact of the decision and the context in which the pilot had been developed; the risks in not making the decision as well as making it. The Board will then decide whether to cancel the pilot, proceed with it or agree further work is required (and the scope of that work) only once relevant information is available to make such a decision. Thereafter the Board agreed to seek a further report to the next meeting to allow consideration of how the pilot will be managed.

The CO advised a number of considerations were being taken into account under the review of the Integration Scheme. She further advised it was hoped to bring a report to the Board in March 2020, however this date may be delayed. It is her intention to provide a briefing to Elected Members of Moray Council to ensure awareness of the proposals.

In not winter pressures the CO advised challenges were being experienced in all aspects of the system but staff were working well together. An area of pressure is in relation to capacity for care at home. The contract is due for retender which will have a more outcome focussed base. A report will be submitted to the Board in relation to this and also the plans for how localities will be developed.

Thereafter, following discussion of the remaining key priorities, the Board agreed:

- i. to seek a further report on the Overnight Responder Services - Night Owl pilot;
- ii. to seek a report on the Integration Scheme Review;
- iii. that the CO should arrange a briefing session for Elected Members of Moray Council to ensure awareness of the proposals within the Integration Scheme Review;
- iv. to seek a report on the developments surrounding the retender of Care at home; and
- v. to seek an update report on the development of the localities.

## **8 Membership of Moray Integration Joint Board**

Under reference to paragraph 9 of the Minute of the meeting dated 29 August 2019 a report by the Chief Officer informed the Board of proposed changes to the membership of the Moray Integration Joint Board.

Following consideration the Board agreed to approve the:

- i. changes to the voting membership as described in the report; and
- ii. appointment of Councillor Theresa Coull as Chair of the Audit, Performance and Risk Committee.

## **9 Chief Officers Operational Responsibilities Update**

Under reference to paragraph 9 of the Minute of the meeting dated 29 November 2018 a report by the Chief Officer provided the Board with an update on the operational responsibilities of the Chief Officer.

Following consideration the Board agreed to note the progress to date in relation to the Chief Officer's responsibilities as outlined in the report.

## **10 Chief Internal Auditor Reappointment**

Under reference to paragraph 7 of the Minute of the meeting dated 31 March 2016 a report by the Chief Officer asked the Board to consider the reappointment of the Chief Internal Auditor, whose current term of appointment is due to expire as at 31 March 2020.

Following consideration the Board agreed to reappoint Atholl Scott, Internal Audit Manager, Moray Council, as the Chief Internal Auditor of the Moray Integration Joint Board, for a further period of two years to 31 March 2022.

## **11 Reserves Policy - Review**

Under reference to paragraph 12 of the Minute of the meeting dated 31 March 2016 a report by the Chief Financial Officer sought approval from the Board on the Reserves Policy.

Following consideration the Board agreed:

- i. to approve the Reserves Policy as detailed in Appendix 1 of the report; and
- ii. that the next review will be no later than March 2022.

## **12 Annual Report of the Chief Social Work Officer 2018-2019**

A report by the Chief Social Work Officer (CSWO) informed the Board of the annual report of the CSWO on the statutory work undertaken on the Council's behalf during the period 1 April 2018 to 31 March 2019 inclusive.

In response to a query by the Chair in respect of governance, Ms Johnston advised that, looking to the future, there would be advantages in children's services and family services coming under Social Work, this would then be a combined service rather than two separate services.

Discussion took place on challenges being faced in developing new ways of working; with Continued Professional Development opportunities being highlighted.

Thereafter, following further discussion, the Board agreed to note the content of the report.

### **13 Grant Funding Application - Macmillan**

A report by the Chief Officer (CO) informed the Board of an opportunity that has arisen in relation to attracting external funding.

The CO advised external funding would provide an opportunity to facilitate change. A scoping exercise would require to be undertaken to provide understanding of support available from different organisations to allow a solution that would complement what is already on offer.

In response to a query by Mr Lindsay the CO advised the scoping exercise would take a maximum of 12 months to complete.

Following further discussion the Board agreed to proposals to enter into an application for grant funding.

### **14 Items for the Attention of the Public**

Under reference to paragraph 10 of the Minute of the meeting of the Moray Integration Joint Board dated 26 October 2017 the Board agreed that the Speyside Big Health Care Conversation be brought to the attention of the public.

### **15 Forres Locality Pathfinder Project - Progress Report**

Under reference to paragraph 20 of the Minute of the Board dated 27 June 2019 a report by Iain Macdonald and Lesley Attridge, Locality Managers, informed the Board on the progress of the redesign of Health and Social Care services in the Forres Locality.

Following consideration the Board agreed to note:

- i. the progress on the journey of transforming Health and Social Care services in the Forres Locality based on the information provided within the report; and
- ii. that the Forres Professional Group, which oversee the Forres Locality Pathfinder Project, had requested a further four months to conclude the work underway to describe the future shape of integrated services in the Forres Locality.

Professor Croft left the meeting during discussion of this item.