



Corporate Committee

Tuesday, 13 June 2023

NOTICE IS HEREBY GIVEN that a Meeting of the **Corporate Committee** is to be held at **Council Chambers, Council Office, High Street, Elgin, IV30 1BX** on **Tuesday, 13 June 2023 at 09:30.**

BUSINESS

1. **Sederunt**
2. **Declaration of Group Decisions and Members Interests ***
3. **Minute of the meeting of the Corporate Committee on 25 April 2023** 5 - 12
4. **Written Questions ****
5. **Human Resources, ICT and Organisational Development and Strategy Governance and Performance Services' Service Plans 2023-24** 13 - 38
Report by the Depute Chief Executive (Education, Communities and Organisational Development)
6. **Financial Service Plan 2023-24** 39 - 48
Report by Depute Chief Executive (Economy, Environment and Finance)
7. **Community Rental Support - Annual Review** 49 - 58
Report by Depute Chief Executive (Economy, Environment and Finance)
8. **Performance Report (Financial Services) Period to March 2023** 59 - 64
Report by Depute Chief Executive (Economy, Environment and Finance)

9.	Corporate Asset Management Plan	65 - 86
	Report by the Depute Chief Executive (Economy, Environment and Finance)	
10.	Devolved School Budgets - Carry Forward	87 - 90
	Report by the Depute Chief Executive (Education, Communities and Organisational Development)	
11.	Volunteering Policy Refresh	91 - 106
	Report by the Depute Chief Executive (Education, Communities and Organisational Development)	
12.	Performance Report (Human Resources, ICT and Organisational Development) Period to March 2023	107 - 112
	Report by the Depute Chief Executive (Education, Communities and Organisational Development)	
13.	Performance Report (Governance, Strategy and Performance) Period to March 2023	113 - 120
	Report by the Depute Chief Executive (Education, Communities and Organisational Development)	
14.	Information Reports - if called in	
15.	Question Time ***	
	Consider any oral question on matters delegated to the Committee in terms of the Council's Scheme of Administration.	

Information Reports - Not for Discussion at this Meeting

Any member wishing to call in a noting or information report from one meeting shall give notice to Committee Services at least 48 hours before the meeting for which the report is published. The Notice shall be countersigned by one other elected member and shall explain the reason for call in including any action sought.

Information Report - Community Asset Transfers - Annual Report	121 - 136
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Report by Depute Chief Executive (Economy, Environment and Finance)

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

THE MORAY COUNCIL

Corporate Committee

SEDERUNT

Councillor Bridget Mustard (Chair)
Councillor Kathleen Robertson (Depute Chair)

Councillor Theresa Coull (Member)
Councillor John Cowe (Member)
Councillor John Divers (Member)
Councillor Amber Dunbar (Member)
Councillor Jérémie Fernandes (Member)
Councillor Sandy Keith (Member)
Councillor Graham Leadbitter (Member)
Councillor Marc Macrae (Member)
Councillor Paul McBain (Member)
Councillor Shona Morrison (Member)
Councillor Derek Ross (Member)
Councillor John Stuart (Member)

Clerk Name:	Lindsey Robinson
Clerk Telephone:	07966 120593
Clerk Email:	committee.services@moray.gov.uk